

VACANCY ANNOUNCEMENT

April 15th, 2021

CHILD AND FAMILY FOUNDATION UGANDA (CFU) INVITES APPLICATIONS FROM SUITABLY QUALIFIED INDIVIDUALS TO FILL THE FOLLOWING POSITION

CFU: Is a Christian-based not-for-profit Non-Government Organization with headquarters at Mpererwe Ttula in Kampala. CFU operates countrywide with focus on Kamuli, Kayunga, Jinja, Iganga, Mayuge, Namutumba, Luuka, Kaliro, and Kampala to improve access, use and availability to healthcare, nutrition and food security, relevant education and livelihoods to children, youth, women and people with disability in rural and urban poor populations as at <https://www.cfufoundation.org/>

1. Employment

Position: Program Officer **Location:** Kampala

Required Qualification:

- Masters in any of the following: Public Health, Epidemiology & Biostatistics, Health Services Research, Project Management or equivalents; and with bachelors in any of the following: Medicine and Surgery, Nutrition, Social Works, Nursing, Business Administration, Community Development/Psychology or related fields.
- At least two years' work experience in programs or research in a reputable organization.
- Hands-on experience with statistical programming will be an added advantage.

Job Summary;

Responsible for programming and implementing CFU strategy under its thematic areas of health, nutrition and food security, education, and livelihoods; and the involved technical and managerial tasks. To plan, coordinate and implementing programs/projects; develop and implement monitoring and evaluation plans. Demonstrate flexibility to adapt to changing requirements; have analytical, leadership and excellent people management skills. Actively focus on results, teamwork, empowerment, accountability, and client satisfaction.

Roles;

- Work with the CFU Secretariat to design and develop new programs; adjust program strategies and work plans; monitoring, supervision, and evaluation frameworks
- Establish strategic alliances with government sector, partner implementing organizations and donors to explore areas for collaboration and expansion
- Manage grants across CFU portfolio, including general administration, information management, and budget monitoring and compliance with funding sources
- Monitor and report on progress on all project objectives; ensure staff and partners are kept on track to achieve results
- Plan and coordinate community and facility health staff; supervise community and behavior change activities; solve pragmatic problems
- Report on objectives, processes and deliverables including internally and externally
- Communicate effectively the role of CFU through available forums at national, regional, district, sub-district and village level
- Must be able to work under pressure; and in sympathy with Christian values of CFU
- Must work with non-judgmental approach regarding race, religion, culture, sexuality and lifestyle.

Instructions: Hand deliver applications with CV, two reference letters, copies of academic certificates and CFU Employment Bio-data Form accessed at https://www.cfufoundation.org/get_involved.php to Administrator: Child and Family Foundation Uganda; P. O. Box 73243 Mpererwe Ttula, KAMPALA; Phone: 256-414693073 or 256-776-693078; Or Submit e-copies to recruitment@cfufoundation.org or to the following link at https://www.cfufoundation.org/get_involved.php. Only documents in word or pdf format should be uploaded. Closing Date: **Until When it is Filled** but after April 28th, 2021 call prior to application submission; only short-listed candidates will be contacted for interviews. Any applicant who may wish to have extension for submission of the application, send requests to talktous@cfufoundation.org or recruitment@cfufoundation.org

"Bridging Gaps"